



Truth & Joy

SAVE THE DATE: JULY 22, 2023

FOOD VENDOR APPLICATION
 Vendor Fee: \$40
Application Deadline:
 July 8, 2023

Date: Saturday, July 22, 2023

Celebration hours: 12 Noon to 8 PM (*food vendors are allowed to stay 1 pm - 7 p.m.*)

Location: The Oak Bluffs Tabernacle

Event Vendor Contact: Chrissie Laury, Martha’s Vineyard Diversity Coalition (508) 560-8938 or info@mvdiversitycoalition.org

Note number of food vendors will be limited

Application Instructions:

1. Complete the application in full (Incomplete applications will not be considered).
2. Please email your signed application to: **info@mvdiversitycoalition.org**, Chrissie Laury, Vendor Contact.
3. Include a mailed check payable to: **Martha’s Vineyard Diversity Coalition** Note: **Truth & Joy Celebration**

First Name:		Last Name:	
Business or Company Name:			
Email:			
Website/Facebook/Instagram:			
Phone:			Cell phone:
Business Address:			
City:	State:	Zip code:	
How did you hear about our event?	<input type="checkbox"/> Facebook <input type="checkbox"/> Instagram	<input type="checkbox"/> Google Search <input type="checkbox"/> Our Event Staff	<input type="checkbox"/> Other Participants <input type="checkbox"/> Other – Please Specify _____



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Type of Food Vendor: (Licensed Businesses ONLY) Choose ONE	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Catering Company	<input type="checkbox"/> Other – Please Specify
	<input type="checkbox"/> Food Truck	<input type="checkbox"/> Desserts & Sweets	

Type of food offered and price range:			
Will food be prepared on site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
If food is prepared off site, please provide location:			
What equipment will you use for food preparation? Please check all that apply.	<input type="checkbox"/> Propane	<input type="checkbox"/> Festival Electric	<input type="checkbox"/> My Equipment
	<input type="checkbox"/> Your Own Generator	<input type="checkbox"/> None of the Above: Selling Non-Cooked or Prepared Items	
Please describe your method of storage and disposal of Garbage and Liquid Waste:			

Admission Requirements/Rules & Regulations

- All participating vendors will be notified of your application receipt via e-mail within 5 business days. You will be contacted directly regarding participation.
- If your application is accepted, an invoice for the balance due will be attached to the acceptance email and/or letter.
- The invoice needs to be paid in FULL prior to July 8, 2023.
- Space will be assigned by Event Management only after completed applications and FULL payment of fees are received. All fees are non-refundable.

Space:

- Each vendor is responsible for setting their display and presenting themselves in a manner which reflects a positive image for their company and the Martha's Vineyard Diversity Coalition 'Truth & Joy' celebration.



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- One 8 ft. table and a chair will be provided for each vendor. A vendor may bring an additional table & additional chairs if needed.
- Table location will be determined by the Martha's Vineyard Diversity Coalition.

Vendor Information:

- Vendor fees are non-refundable and non-transferable, due to inquired expenses on behalf of the organizers, for advertising and promotions, rental fees, etc. In the event that the celebration must be cancelled for reasons out of the organizers control (viruses and pandemics, weather, government imposed regulations, etc.), the event will be rescheduled and a new date will be announced to all registered vendors in the event.
- All proceeds from vendor sales belong to the vendor. Vendors are responsible for collecting sales tax and/or reporting earnings.
- All events will be held outdoors RAIN or SHINE.

All selected food vendors must adhere to the following:

- Participating vendors MUST contact the Oak Bluffs Board of Health for licensing requirements. The Martha's Vineyard Diversity Coalition is not responsible for communication between the Board of Health.
- All vendors must provide the means to properly wash utensils.
- All vendors must supply their own trash/garbage barrels, etc.
- Food handlers must wear hair restraints and gloves.
- Allergy awareness: All food vendors must post a sign stating – "Before placing your order, please inform your server if anyone in your party has an allergy."

Cancellations:

NO refunds will be given for any cancellations.

Care Set-up and Clean-up:

Vendors must not deface or injure Tabernacle grounds, houses or buildings. If any such damage occurs, the vendor is responsible for the property so damaged. The vendor shall comply with all reasonable requests of the Tabernacle. All vendors are responsible for clean-up in their area at the end of the celebration.

Liability:

Vendors are required to have their own liability coverage.